



Snuneymuxw

First Nation

www.snuneymuxw.ca

JOB POSTING

Bus Driver

Full-time, Permanent

Wage: \$38.00 per hour

JOB SUMMARY

Snuneymuxw First Nation is seeking a full-time Bus Driver for our Health and Community programs. The bus driver will report to the Wellness Manager. This is an important role because the selected candidate will work closely with the health department and programs, servicing our elders and most vulnerable.

DUTIES & RESPONSIBILITIES

As the Bus Driver, you will be responsible for the following duties:

- Complete pre-trip and post-trip inspections, notify supervisor of any safety concerns
- Regularly monitors and implements safety maintenance that satisfied standards set by the Motor Vehicle Act for provincial licensing,
- Drives safely, responsibly, and is prepared for all road conditions.
- Pick up and drop off clients at various locations as per the scheduled route.
- Transport for special excursions as needed.
- Safely supervises passengers and exercises discipline on the bus when required. Any discipline must be exercised with caution, in a way that is respectful of passengers but firm with regard to safety rules.
- Refrain from using a cell phone or other portable personal electronic device while operating a SFN van/bus transporting passengers, including picking up and dropping off, except in an emergency.
- Document and report incidents to the Wellness Manager.
- Clean interior and exterior of the bus and deliver found items to designated areas/people.
- Perform other tasks and duties as assigned.



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MINIMUM TRAINING AND EXPERIENCE REQUIRED

- Grade 12 graduation required.
- Class 2 driver's license with air brakes.
- 5 years safe driving record required.
- At least 2 years of experience as a bus driver.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Snuneymuxw culture, customs, traditions, and the Hul'q'umi'num' language preferred.
- Strong communication skills with clients and staff.
- Ability to create strong community connections.
- Strong organizational and time management skills.
- Ability to work independently and as a part of a team.
- Basic computer skills, comfortability with Microsoft Office Suite an asset.

PHYSICAL REQUIREMENTS

- Required to sit for long periods of time, etc.
- May be required to lift items up to 50 lbs.
- May be required to pull, push, etc.
- Must be able to pass a physical.

WILLINGNESS STATEMENTS

- You are required to provide proof of your certificates and professional designations.
- You will be subject to a satisfactory reference check and criminal record check.
- You must maintain strict confidentiality in performing the duties of this position.
- The incumbent must adhere to Snuneymuxw First Nation's policies and procedures.

Please submit your current resume and cover letter to:

hr@snuneymuxw.ca

Application Deadline: April 22, 2025 at 11:59PM PST



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Snuneymuxw Standards

Our values will guide us towards becoming a stronger, more effective organization with a positive and mutually beneficial work environment for everyone.

Achievement	Deliver what matters Ensure clarity of direction and unity of purpose Inspire excellence and strive for outstanding results
Collaboration	Work together to build successful teams and partnerships Be open, inclusive and share knowledge See, provide, and act on feedback
Community Commitment	Know our community and put them first Listen to and understand community needs Be responsive, close the loop and deliver on promises
Integrity	Own your actions, successes, and mistakes Act with transparency, honesty, and respect Do what you say you will do
Innovation	Look for ways to improve and create positive change Think broadly and take a wider viewpoint Be responsive to new ideas and opportunities